Regional Coordinator EOI

CRANE is seeking UK-based regional coordinators to organise a series of hybrid seminars with associated in-person networking events to engage the Cyber Security research community in their area. This series will be run in collaboration with the Cyber Security & Resilience Seminar Series (CySe3), a monthly online seminar series delivered by live streaming and made permanently available online.

The seminars sponsored by CRANE will be expected to align with our overarching objective, which is to strengthen the UK's Cyber Security Research Community.

Time-Period

We are seeking Co-ordinators who are able to support organising three seminars spread across the first phase of CRANE: Sept '25 – Feb' 27.

The role

We are looking for Co-ordinators who are UK academics working in any field related to Cyber Security (we encourage applications from ECRs). We are happy to accept expressions of interest from individuals, or from groups of academics who are seeking to collaborate to organise a series of seminars in their region.

To note if a number of individuals or groups from a given region volunteer to support this activity, we may propose that they work together to coordinate a series. We seek to actively link Co-ordinators with partners and collaborators in the region to support the development of the seminars and associated networking events.

For the purposes of this seminar series, we are taking the UK regions as outlined by ONS as a starting point, but we are happy for this to be operationalised with a degree of flexibility.   We are looking for Co-ordinators who would be able to support a series of seminars that offer opportunities for researchers across the entirety of their region to engage in one or more of the events. The series should reflect the diversity of Cyber Security research across the region.

Regional Coordinators will be asked to:

- Source and liaise with speakers and venues to arrange a hybrid seminar and associated in-person networking event in their region on a six-monthly basis
- Provide the CRANE team with an abstract of the proposed seminar before confirming speakers and venues such that we can support scheduling across regions, liaison with CySe3, and event promotion

- Complete a brief online survey following the seminar summarising engagement and potential impact
- Include the CRANE branding on all communications or outputs associated with the seminar (presenters can use their institutional branding)
- Ensure all seminars and communications are aligned with CRANE EDI principles and code of conduct (advice and support can be sought from the CRANE administrative team)

Resources

The CRANE team can provide seminar registration and promotion assistance as required and will liaise with the team at CySe3.

Regional coordinators will have access to up to £1,500 per seminar (incl associated networking event) to cover the following:

- Venue hire (free/discounted university premises should be used wherever possible)
- Catering (excluding alcohol)
- Speaker travel costs (travel bursaries for ECR attendees will be made available subject to a separate application)

All costs must demonstrate value for money and be incurred directly in the delivery of the seminar and networking event. Funds claimed must be permissible under UKRI-EPSRC regulations: Terms and conditions for research grants.

Co-ordinators will be able to submit claims for reimbursement, or can request that CRANE pay costs directly to venues, caterers and speakers.